

# Partner (5 year) (Switch) (1st)

	£300 (1 hour)	£600 (2 hours)	£1,500 (5 hours)
Work included	Advice	Light	Premium
Advice on requirements	✓	✓	✓
Document checking service	×	✓	✓
Building case plan	×	×	✓
Conducting a case assessment	×	×	✓
List of evidence to collate	×	✓	✓
Advising statement requirements	×	✓	✓
Drafting witness statement Applicant	×	×	✓
Drafting witness statement Sponsor	×	×	✓
Assessing supporting documents	×	✓	✓
Advising on supporting evidence	×	✓	✓
Reviewing/ advising on evidence	×	×	✓
Drafting Home Office application form	×	×	✓
Online submission application form	×	×	✓
Booking biometric enrolment	×	×	✓
Drafting cover letter representations	×	×	✓
Attending upon client, and advising	×	×	✓

- Additional time can be bought at £300 per hour (standard hour time)
- All figures are excluding VAT. VAT is at 20%
- Figures do not include disbursements. Disbursements envisaged are Home Office application fee, Immigration health surcharge and biometric enrolment fee.