

# Settlement (Domestic Violence)

	£300 (1 hour)	£600 (2 hours)	£1,800 (6 hours)
Work included	Advice	Light	Premium
Advice on requirements	✓	✓	✓
Document checking service	×	✓	✓
Building case plan	×	×	✓
Conducting a case assessment	×	×	✓
List of evidence to collate	×	✓	✓
Advising statement requirements	×	✓	✓
Drafting witness statement applicant	×	×	✓
Drafting instructions letter to GP	×	×	✓
Drafting instructions letter to refuge	×	×	✓
Drafting instruction letter to others	×	×	✓
Assessing supporting documents	×	✓	✓
Advising on supporting evidence	×	✓	✓
Reviewing/ advising on evidence	×	×	✓
Drafting Home Office application form	×	×	✓
Online submission application form	×	×	✓
Booking biometric enrolment	×	×	✓
Drafting cover letter representations	×	×	✓
Attending upon client, and advising	×	×	✓

- Additional time can be bought at £300 per hour (standard hour time)
- All figures are excluding VAT. VAT is at 20%
- Figures do not include disbursements. Disbursements envisaged are Home Office application fee and biometric enrolment fee.