

# Business Sponsor Licence

	£400 (1 hour)	£800 (2 hours)	£1,600 (4 hours)
Work included	Advice	Light	Premium
Advice on requirements	✓	✓	✓
Document checking service	×	✓	✓
Building case plan	×	×	✓
List of evidence to collate	×	×	✓
Advising H.R. requirements	×	×	✓
Drafting organisation chart	×	×	✓
Reviewing/ advising on evidence	×	×	✓
Drafting Home Office application form	×	×	✓
Online submission application form	×	×	✓
Submission of evidence	×	×	✓
Drafting cover letter representations	×	×	✓
Attending upon client, and advising	×	×	✓

- Additional time can be bought at £400 per hour (standard hour time business work)
- All figures are excluding VAT. VAT is at 20%
- Figures do not include disbursements. Disbursements envisaged are Home Office application fees